



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

WILLIAMNAGAR GOVERNMENT COLLEGE

WILLIAMNAGAR, EAST GARO HILLS

794111

wgcwilliamnagar.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Williamnagar Government College (formerly, Williamnagar College) was established on the 6th May 2000 by the local people with a view to facilitate imparting higher education to the aspiring local students. It got provincialized in the year 2009 by the Government of Meghalaya.

The college is being run in the old Assam type building once constructed by the government for a residential school with a few additional number of class rooms constructed by the then Governing Body of the college. However, considering the fast-growing enrolment number of students and upcoming requirements, the college authority had requested the State Government to construct a concrete multistoried building and as of now the construction of an Academic block, with Boys' and Girls' hostels are in progress.

The college, since its inception, has been catering to the needs of students who are mostly from the remote rural areas. The main objective in establishing this college has been to impart quality education to the students who due to their poor financial background and other reasons cannot go outside the region for college education. The College has been provisionally affiliated to the North Eastern Hill University (NEHU), Shillong since the year 2001 and also been accorded 2F status by the University Grants Commission (UGC) in the year 2012. The College prior to the introduction of Semester System in 2015, had been offering Higher Secondary (+2) and Undergraduate Bachelor of Arts (B. A.) course in annual system of examination. The subjects offered for Undergraduate B.A. Honours course in this college till date are - Economics, Education, English, Garo, History, and Political Science.

The youngest government college of the state with just 22 years of existence has been striving to imbibe and practice quality in its working with limited but hardworking teachers and staff. As of now the college has 30 (thirty) sanctioned posts of teachers (5 (five) each in the 6 (six) departments) and 4 (four) non-teaching staff sanctioned by the Government of Meghalaya with additional 9 (nine) Grade-IV staffs under wage system.

Vision

Vision

To foster intellectual growth and develop responsible citizens of the society.

Core Vision:

- To provide academic opportunity to the poor sections of students of the society.
- To provide leadership opportunity to the students at large.
- To provide employability to students.

Mission

Mission

To ensure educational, social and cultural values in the society.

Core Mission

- To empower students with access, equity and quality in higher education.
- To provide values, skills and outcome- based education to students as envisaged in NEP 2020.
- To incorporate State Education Policy 2018 and National Policy 2020.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Well qualified, dedicated, and experienced faculty members with specialization in different subjects.
2. Being the only Government College in the District there is a good number of students enrolment in the college.
3. College is situated at the heart of District Headquarter where means of transportation is easily accessible to the students.
4. Teachers and students have good rapport and harmonious relationship by timely interaction and respectful communication and students are encouraged to express their queries and doubts on academic and other matters freely.
5. All the posts held by the faculty members are sanctioned post.
6. College offers cheap and affordable fee structure where economically disadvantaged student can also take admission in the college.
7. Clean, green, and peaceful college campus.
8. Library is automated with KOHA on Cloud.

Institutional Weakness

1. Institution caters only six Honours courses in Bachelor of Art.
2. Lack of proper maintenance of records due to shortage of ministerial staff.
3. Lack of Hostel facilities for students.
4. Lack of good and basic foundations of the students stand as a barrier as majority of students come from poor economic background and are technologically backward which affects the process of teaching-learning communication between the teacher and the students.
5. Lack of sufficient number of classrooms.
6. Lack of boundary wall in the campus which compromise the safety and security of teachers and students

Institutional Opportunity

1. Sprawling campus with a scope for expansion by introducing new Streams and discipline of studies.
2. Scope to apply for various scholarship by the students which are being offered by Central/ State Government to Institution.
3. Provide opportunity to expose rural students to outside state through study tour.
4. Prepare and help students to develop skills for livelihood.
5. Invite Subject expert/ resource person to enlighten and expand the knowledge of students.

Institutional Challenge

1. Increase the number of classrooms to bring in effective teaching-learning outcome.
2. More ICT equipment to be used in teaching-learning process.
3. Motivate teachers to publish books and journals/articles.
4. To stop/ reduce the dropout rate of students.
5. To retain students whole day for regular classes in the campus.
6. To implement e-governance in the administration of the college

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Williamnagar Government College is affiliated to the North-eastern Hill University (NEHU) Shillong, Meghalaya since 2001 and hence it follows the curriculum and syllabi of the courses offered and designed by the affiliating university. The college has been following the semester system since 2015 with the Odd/Even Academic calendar of the University and ensures effective curriculum delivery through a well planned and documented process.

The Institution ensures that the students gain the required knowledge and skills by using different methods towards curriculum delivery like ICT tools, value education and add-on programs ensuring a balance between different types of engagement a student is expected to participate in.

Experiential, and participatory learning through field trips, workshops, and seminars enhance the professional capabilities of the students.

The mentor-mentee program initiated by the Institution caters to the need of the students. Students are divided into smaller groups so that their academic and related need are fulfilled in individual basis.

The institution integrates crosscutting issues relevant to gender, human values, environment and sustainability into the curriculum. The college has the Ong'telaigipa Environmental Club which conducts community outreach program timely. The college also has two active units NSS and NCC for both boys and girls.

Feedback is taken from students, teachers and the data collected is compiled, analyzed and action taken with reporting to the concerned department for prompt action.

Teaching-learning and Evaluation

Williamnagar Govt. College has a very high enrolment of students. The process of admitting students to the programme is very systematic and transparent, complying with all the norms of the affiliating university (North Eastern Hill University (NEHU), Shillong) and government. However, the enrolment in this institution has always been much more than the university norm for maintaining teacher student ratio due to the fact that students irrespective of geographical area, socio-economic, cultural and educational backgrounds opt for most economically viable education available in this college.

The institution adopted student centric teaching methods for effective communication of the subject knowledge to the students. Students are taught with the mission that fosters a learning environment which nurtures exploration of various skills and critical thinking about the subject. The institution uses different methods of teaching which are student and subject centric, involving experiential learning, participatory learning, lecture method, and interactive methods. The teachers of the institution follow appropriate teaching and lesson plan for teaching.

The strength of full-time teachers against the sanctioned posts during the last five years was very satisfactory. The institution has 11 NET qualified teachers, 1 M. Phil teacher and 5 Ph. D teachers, respectively.

Regarding the conduct of examinations, College follows the guidelines given by NEHU for which, the college has assigned the Exam Committee which consists of faculty members from various departments.

The institution offers – Bachelor of Arts (Undergraduate Course) Honours Course in Economics, Education, English, Garo, History and Political Science subjects. The institution strives to impart out-come and skill-based education to its students by putting efforts through various curricular and extra-curricular activities.

In order to improve the teaching skills of the teachers, they are encouraged to undergo faculty development programmes. In order to foster the learning of students, they are encouraged to participate in different programmes and activities. Teachers make learning interactive by ensuring student participation in group-discussions, discussion on questions and answers not only of the subject concerned, but also of current affairs. Seminars and workshops are organized for students on relevant topics to enrich their learning experiences.

Research, Innovations and Extension

Williamnagar Govt. College has created Entrepreneur and Vocational cell that takes an initiative to organize Skill Development Programmes for the students to encourage them to explore alternative methods of employment and become job creators rather than mere job seekers.

The institution has organized a total of 7 workshop on NAAC preparation, 1 Health Programme and 1 Entrepreneurship Programme in the last five years.

During the last five years, a total of five Research articles have been published by four faculties of Williamnagar Govt. College in the different UGC CARE listed journals.

Three faculty members of the institution from the Department of Economics, English and Political Science have published 3 books and edited chapter with ISBN during the last five years.

NCC and NSS student's wing of the college carried out different extension activities. A few of the programs include Tree Plantation Drive, Water Conservation Awareness, Cleaning Drive, World Environment Day, Blood Donation, Puneet Sagar Abhiyan and Poshan Maah.

A distinctive practice adopted by the college is the 'Adopt-a-Lake' Community Outreach Programme, whereby the institution has adopted a lake called Memo Lake, maintained by the community of Bolkinggre village of East Garo Hills, Meghalaya. The outreach program is an initiative that encourages the preservation, maintenance and appreciation for natural resources of the district.

The institution has been awarded District Green Champion by the Mahatma Gandhi National Council of Rural Education (Swachh Campus) for the year 2021, which further drives the objectives of the college to maintain and conserve the environment around us.

The institution signed an MOU with the Nokma (village-head) of Bolkinggre, East Garo Hills, Meghalaya on the 14th September 2022 stating that the lake has been adopted under Community Outreach Program of the College for a period of five years.

The institution has also signed an MOU with the Avenues, Shillong in the year 2017 to conduct various Skill Development Programs in the College for the benefit of the students.

Infrastructure and Learning Resources

Williamnagar Government college continuously strives to improve its infrastructure and resources to enhance the quality of teaching learning, administration, and management of the institution.

The campus is spread over a large area of 12.046 acres of land. At present, the institution has three Assam type buildings which houses nine (09) class rooms, two (02) ICT enabled class rooms along with Seminar hall, Administrative unit, college office, Library, Professors Common Room, Exam cell, IQAC cell, student's common room and Students' Union office. One of the college buildings provides separate rooms for the office of the IGNOU study centre.

The college library is fully automated using integrated library management system (ILMS). It has a collection of 10902 books, reference books, periodical journals, and magazines. All books in the library are classified per DDC 23rd edition. The college library is fully computerized and uses KOHA on cloud for integrated library management system.

In order to provide study resources to the students apart from the physical library, the institution is trying with great efforts towards establishing IT facilities and ICT classrooms that help the teaching- learning process as well as the management of the institution. The two ICT enabled classrooms where LCD projectors are connected are being used for teaching -learning activities and to conduct seminar in the college. The institution has the provision to access internet with a bandwidth of 200 Mbps and provides free Wi-fi access in the campus. At present, the institution has a total of twelve (12) desktops, eight (8) laptops and twelve (12) CCTV cameras that are installed in and around the campus with one monitor fitted within the chamber of Principal. These resources are used as tools to access and process information related to works, safety and security of the institution and to carry out the functions in an efficient and effective manner.

The Government of Meghalaya has sanctioned rupees twelve crores (12 crores), in the year 2020 for constructing new administrative building including Boys' and Girls' Hostel. The construction has started since the year 2021 and the work is in progress

Student Support and Progression

Students of Williamnagar Government College (WGC) have directly benefited from government scholarships under the Umbrella Post Matric Scholarship Scheme in 2017-2018, 2019-2020, 2020-2021 and 2021-2022. Throughout the past four years, 1651 students have benefited overall.

WGC offered a vocational preparation and soft skills training program to 200 students in 2017. The workshop was conducted by Avenues, Shillong, with the financial aid from RUSA, Meghalaya. Youth empowerment is presented in a novel way by Team Avenues. Attending this program has greatly benefited every student. Programmes on entrepreneurship, softskill and career readiness were organized. The initiative sought to educate pupils on employment and job opportunities.

To address student grievances in a transparent manner, the college has established a grievance redressal cell, an internal compliance cell, and an anti-ragging committee. Students' academic and administrative complaints are promptly resolved by the Grievances Redressal cell after receiving them.

During the last five years, number of students seeking admission to the under graduate course has increased, a significant numbers of students graduating from WGC. and pursuing higher levels.

The college conducted, college week once in a year where students played and participated in all field events, indoor games and cultural activities.

WGC has formed and registered Alumni Association that contributes significantly to the development of the constitution through financial and other support services.

Governance, Leadership and Management

Governance and leadership in Williamnagar Government College which is in accordance with vision and mission of the institution have been clearly outlined.

The teachers are involved in decision making processes both in teaching and administrative activities. Teachers are also given the responsibilities in the specific areas of administration as in-charge/ CTO/ POs. Through the formation of these decision-making bodies, the teachers are able to contribute to the requirements and realization of the objectives and goals of the Institution.

The institution follows welfare measures for both teaching and non-teaching staff in accordance with the Meghalaya Service Rule 2019 and the Performance Based Appraisal System (PBAS), as per UGC Regulations 2018 for career enhancement. Teachers are provided with financial assistance to attend workshops and have participated in FDPs and other professional development programmes during the last five years.

Being a government college, mobilisation of funds is confined to the conduct of the State Government.

As per the guidelines of the NAAC, the IQAC Steering Committee of Williamnagar Government College is formed. Through regular meetings and workshops, reviews the teaching learning strategies and processes to ensure quality improvement in teaching learning, improvement of infrastructure, library, IT facilities, promote coordination and cooperation among students, departments, administration, evaluations and overall functioning of the college in the best interest of the students.

Institutional Values and Best Practices

The institution promotes gender equity for the students of the college, as well for the faculties and non-teaching staff. Students were also given awareness on various aspects of Gender Sensitization including Sexual

harassment and other gender issues with the main objectives of educating the students on gender related issues.

Being a government institution, the staffs and the students are encouraged to have equal respect for all culture, region, linguistic and socio-economic diversities, thereby creating a community of unity in the institution.

The two best practices implemented by the institution have been "ICT enabled teaching-learning", and 'Green campus' (landscaping and tree plantation practices in the college). One of the main aim of ICT has been to help students and teachers communicate with each other during pandemic, to impart knowledge and education and to make students competent and confident users who can use the knowledge and skills acquired to assist them in their daily life. Many of the information we shared reached our students and they responded positively.

The educational institution plays an important role in solving environmental challenges. Our college executed various programmes and activities. The activities like plastic waste free campain cum cleaning drive were organized by college NSS unit. Tree plantation activities were also conducted by Ek Bharat Shrestha Bharat (EBSB) on online to celebrate the World Environment Day. The Ong'telaigipa Club was constituted to encourage the students, faculties and non-teaching staff of the institution to become aware of the environmental issues and preserving the environment .

The institution seeks to impart good values and practices to the students which would therefore create a community of youths who would bring changes in the community. A distinctive practice adopted by the college is through the "Adopt-a-Lake" Community Outreach Programme, whereby the Institution has adopted Memo Lake , maintained by the community of Bolkinggre, East Garo Hills District , Meghalaya. The Outreach programme ia an initiative that encourages the preservation, maintenance and appreciation for natural recourses of the district.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	WILLIAMNAGAR GOVERNMENT COLLEGE
Address	Williamnagar, East Garo Hills
City	Williamnagar
State	Meghalaya
Pin	794111
Website	wgwilliamnagar.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rajiv K Marak	03658-295052	6909700319	-	wgcw2k@gmail.com
IQAC / CIQA coordinator	Om Prakash Khadka	03658-9612079024	9612079024	-	iqacwgc19@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Meghalaya	North Eastern Hill University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	08-11-2012	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Williamnagar, East Garo Hills	Urban	12.046	7023.12

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics	36	HSSLC	English	300	149
UG	BA,Education	36	HSSLC	English	300	269
UG	BA,English	36	HSSLC	English	300	240
UG	BA,Garo	36	HSSLC	English	300	279
UG	BA,History	36	HSSLC	English	306	235
UG	BA,Political Science	36	HSSLC	English	303	281

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				30			
Recruited	0	0	0	0	0	0	0	0	10	18	0	28
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				2			
Recruited	0	0	0	0	0	0	0	0	1	1	0	2
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				4
Recruited	4	0	0	4
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	8	1	0	9
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	2	0	5
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	7	15	0	22
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
		0	0	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	716	0	0	0	716
	Female	737	0	0	0	737
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	1	1	1
	Female	0	1	1	3
	Others	0	0	0	0
ST	Male	682	522	571	532
	Female	706	593	541	508
	Others	0	0	0	0
OBC	Male	0	1	2	0
	Female	0	1	2	5
	Others	0	0	0	0
General	Male	2	0	0	0
	Female	2	5	2	2
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1392	1124	1120	1051

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The college is affiliated to North Eastern Hill University (NEHU); therefore, the course structure and curriculum is designed by NEHU and the institution implements the course structure with the most effective pedagogical methods. However, an action plan has been developed with the vision of incorporating a holistic learning environment in the college with the implementation of the NEP 2020 through a skill development course which would equip the students of the college to acquire a degree along with skills to assimilate into the job market after the completion of their degrees. The institution welcomes the changes through the NEP 2020 and awaits its implementation from the parent University.</p>
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	Furthermore, the multidisciplinary/ interdisciplinary approach would enable our students to acquire educational degrees and skills that would be relevant in the 21st century.
2. Academic bank of credits (ABC):	The institutional preparedness in the context of implementation of the ABC is dependent on the guidelines that would be provided by NEHU as well as the policy makers of the Education Department, Government of Meghalaya. For a proper implementation of the ABC, a centralized database of the students in the institution would be required to be set up, whereby their academic records would be digitally stored along with their Credits earned across various courses and programs. Additionally, to monitor and implement the ABC, an efficient and proper technical support system and team needs to be created.
3. Skill development:	The Institution has an Agreement with a company called 'Avenues' based in Shillong, Meghalaya to provide Training and Soft Skills to the students in order to enhance their employability after their completion of the Undergraduate Programme. Thus, since 2017, the Avenues has been conducting various programmes to enhance the skills of the students in terms of confidence-building, communication skills, team work, etc. Furthermore, the various Departments of the Institution also inculcate skill development through activities such as workshops, seminars, exposure trips, etc.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The college offers a course on Garo Literature, one of the Indian languages enabling the institution to educate, conserve and promote the Garo language and culture. Furthermore, an action plan will be devised to incorporate compulsory activities on culture and tradition in the curriculum through discussions, debates, symposiums, etc. which would improve the Credits of the students and promote awareness on conservation of culture and language.
5. Focus on Outcome based education (OBE):	The college offers BA Program in the Arts stream through six departments whereby, a student by completing the course acquires the knowledge in their respective subjects as well as the necessary skills that is required in the job market. A variety of teaching-learning approaches by incorporating lectures, seminars, tutorial classes, workshops,

	projects is adopted and implemented as part of the curricular activities.
6. Distance education/online education:	Since the time of COVID-19 Pandemic, the college has been utilizing online mode of imparting education to the students, through Google classrooms, WhatsApp, etc. which has bridged the teaching-learning process under unforeseeable circumstances. Therefore, a blended mode of teaching has been continued as an important tool in the teaching-learning process. The institution has provided free Wi-Fi connection in the campus enabling students access to online education. The institution also has a functional study center of IGNOU in which students of different backgrounds pursue courses as per their choice and eligibility in distance mode.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	ELC of the College has planned to organize awareness programmes relating to different aspects of voters involving the college students and contribute to the democratic processes.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	No

5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Nil
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Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1392	1124	1120	1051	973
File Description		Document		
Upload supporting document		View Document		
Institutional data in the prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 38

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
29	30	30	26	25

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
112.45173	106.7628	59.56440	72.7822	25.08374

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Williamnagar Government College is affiliated to the North Eastern Hill University (NEHU), Shillong, Meghalaya. As the college is affiliated to NEHU, from its inception it has been following the regular curriculum and syllabi of the courses offered and designed by the University for the Colleges. The college has been following the semester system from the Academic session 2015-2016 in accordance with the odd even Academic Calendar of the University.

- The Academic calendar and daily class routine for the college is prepared in conformity with the Academic calendar of the University.
- The college has set up various committees for monitoring the different activities of the institution.
- The master routine is prepared by the Academic Council & Academic Calendar Committee in consultation with the HoDs of different departments.
- The departmental routine is prepared by the various HoDs of the concerned department based on the syllabus and units/topics are distributed among the teachers.
- The students are also made available of the copy of syllabus along with the routine and division of units among the respective teachers.
- The allotment of classes, distribution of course plan and timely completion of the course is henceforth collectively worked out among different departments in the college in accordance with the academic calendar.
- Each department has its own teaching plan for the effective delivery of the curriculum.
- The External Examination is conducted in the college by the affiliating university and the Internal Examination/Assessment which include assignments, and class tests are conducted internally by each department of the college.
- External Examination is held for seventy-five (75) marks out of the total of hundred (100) for each paper and Internal Examination comprising Assignments and Class/Unit Tests is held for the remaining twenty-five (25) marks in each paper.
- Students are encouraged to take up assignments to build up their thinking capacity and problem solving abilities. Internal Tests are also conducted timely to evaluate their performances.
- Apart from the regular classes, remedial classes are also organized. Students are also encouraged to use the library services.

The institution also ensures that the students gain the required knowledge, skills and attitude by using different methods towards curriculum delivery like ICT tools, value education, and add-on programs like soft skill training programs ensuring a balance between the different types of engagement a student is expected to participate in. It strives to prepare the students to excel in higher studies and to succeed in their profession. The learning outcome and skills learnt through field visits/exposure trips, workshops,

seminars, etc enhances the professional capabilities of the students at large. The mentor-mentee program initiated by the institution caters to the need of the students. Apart from the curriculum, it enables them to raise current issues prevailing in the society, understand the challenges, critically analyze the policies and to develop adequate knowledge and skill so that they are ready to work at the exit of the program.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Add on /Certificate/Value added programs offered during the last five years

Response: 1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2

Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 3.85

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
218	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

In order to integrate crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum, the institution has formulated different types of programs leading to a holistic development of the students.

- To give awareness to students on important issues relating to professional ethics and inculcate gender and human values, the institution organizes from time to time awareness programs and workshops. The institution has set up a Women's Cell. A workshop on gender sensitization was organized to make students aware of their rights and duties. The students also participated in International Yoga Day as healthy body equals healthy mind.
- The NCC and NSS unit of the college also has organized blood donation camp recently and organizing different other programs from time to time among the students.
- In order to sensitize students about the environment and sustainability, a mandatory course on environmental studies has been introduced in the curriculum by the affiliating University. Further, the institute also organizes a number of activities for the students on environment such as observation of environment day, planting trees, cleaning drives, Swatch Bharat Abhiyan, Jal Jivan Abhiyan, anti-tobacco day etc.
- The institute also has the Ong'telaigipa Environmental Club, which has adopted a community owned lake. The 'Adopt-a-Lake' community outreach programme of the institute enables the students, faculties and non-teaching staff of the institution to collaborate with the community in cleaning, maintaining the water bodies and preserving the rich biodiversity of the region. The club has relentlessly pursued its good work of spreading awareness among students and members of the community about the threats to the environment and the need to promote sustainability through its various activities.
- The college campus has also been awarded as the 'District Green Champion' by Ministry of Education, Government of India, under Mahatma Gandhi National Council of Rural Education.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.2.1 Number of students undertaking project work/field work / internships

File Description	Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 78.47

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
638	417	419	486	424

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
638	600	600	600	600

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2

Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
300	300	300	300	300

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
300	300	300	300	300

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio**2.2.1**

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 48

2.3 Teaching- Learning Process**2.3.1**

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

Student centric teaching methods are adopted for effective communication of the subject knowledge to the students. Students are taught with the mission that fosters a learning environment which nurtures exploration of various skills and critical thinking about the subject. This presents new opportunities for academics in strengthening the courses. The student centric methods adopted are:

- **Experiential Learning:** Both the individual and group setting are included in experiential learning. By offering seminars, workshops, exposure trips and excursion, educational tour, field trips, the college encourages experimental learning. Through experiential learning, students can learn more effectively than just attending classes. This encourages enthusiastic and curious participation and enhances their knowledge and skill.
- **Participatory Learning:** The students are engaged in activity learning viz., tours and excursions, group discussions, paper – presentation by the students in seminars, drama, poetry-writing, skits and play. This enhances and improves their critical thinking skills and also encourages the students in their academic performance.

- **Lecture Method:** Most of the teachers use this traditional method technique because it effectively covers a topic in a short amount of time. The use of blackboard and chalk, whiteboard, and marker pen are adopted by the teachers, to impart the subject content and ensures the students to grasp the concept as well as understand the topics taught.
- **Teaching Plan:** A Teaching Plan and Lesson Plan is adopted by the teachers in imparting the lessons to the students. Teaching-Plan is a document that outlines the structure and details of a single session. It is a comprehensive write-up of the step-by-step teaching methods, the estimated duration of each segment of teaching, and the materials and resources needed for the session. A teaching plan also includes the key questions that reveal misinformation or larger misconceptions about the topic, the questions that will generate discussions or analyses, the predicted answers a teacher could provide, and possible contingency plans when tangential questions arise.
- **Interactive Method:** The instruction where the teachers actively involve the students in their learning process, is known as Interactive teaching. The different interactive teaching methods used are the regular teacher-student interaction, student-student interaction, and use of hands-on demonstrations. The students are constantly encouraged to be active participants. The faculty members make learning interactive by motivating student participation in group-discussions, discussion on questions and answers not only of the subject concerned, but also of current affairs.
- The faculty members also foster the learning environment by engaging in rich experiential content of teaching through experience, teaching through demonstration, visual aids, periodical industrial visits, exposure trips, etc. Student's seminars are organized wherein the papers are presented by the students on relevant topics to enrich their learning experiences.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 95.24

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
30	30	30	30	27

File Description	Document
Upload supporting document	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 25.71

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	10	6	4	4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms**2.5.1**

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Regarding internal assessment, the College follows the guidelines given by the affiliating university - North Eastern Hill University (NEHU), Shillong. Accordingly, internal examinations are conducted prior to the semester examinations (External). While semester examination occupies 75% of the 100 marks in each paper; internal exams carry 25 marks, out of which 15 marks is given for internal (unit) test and 10 marks for home assignment.

Grievances Redressal mechanism for Internal Examinations: For the smooth conduct of internal and external exams, the college has constituted an Examination Committee comprising faculty members from various departments. This Committee plans and work out the schedule for internal assessment and evaluation. After finalizing the dates, the Committee serves and displays its notice on the notice board a

few weeks before the commencement of internal exams. The students are also made aware about the upcoming internal tests by the teachers inside the classroom. The Exam Committee also ensures smooth conduct of the external semester examinations as per the plan and schedule of the affiliating university, NEHU.

- The internal test question paper and assignment topics, prepared by individual teacher is submitted to the Head of Department for verification. While preparing question papers, teachers make sure that they follow the standards prescribed by the affiliating University.
- With regards to assessment and evaluation of answer scripts and assignments, the faculty members of each department share the responsibility under the supervision of the head of the department. The marks obtained by students is displayed on the notice board and the same is uploaded in the department's WhatsApp group of students and then a copy is finally submitted to the Exam Committee for uploading in the NEHU portal.
- After evaluation, teachers show the answer scripts and assignment scripts to students for self-evaluation and improvement. If the students are doubtful of the evaluation, the respective department re-evaluates the reported scripts and resolves the issue immediately.
- Even after the final submission of internal marks to the University and the declaration of result, if anomalies detected and corrections required, the matter is taken up by the HODs and then application is sent to the Controller of Examination, NEHU through the principal for further action

Grievances Redressal mechanism for Semester Examination: The semester end or external examinations are conducted by the college according to the guidelines given by the affiliating university.

- Grievances related to this examination are reported by students to concerned HOD. HOD then reports the matter to the Examination Committee and based on the genuine and available records, an official letter with supporting documents is sent through the principal to the University for resolving the issue.
- Regarding re-evaluation, students can apply by sending application to the Controller of Examinations, NEHU within 10 days of the declaration of result. In case of any query, concerned department and the Exam Committee address the matter and guide the student further.
- Based on above points, the mechanism used by the college related with external and internal examinations is transparent, time bound and efficient.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The institution offers the Bachelor of Arts Honours programme (Under-Graduate Course) as has been prescribed by its affiliating university, NEHU, Shillong. The institution offers the said course in Economics, Education, English, Garo, History and Political Science subjects. The institution strives to impart Outcome-Based Education to its students by putting efforts to mould and shape their behaviour and personalities through teaching-learning and evaluation process.

In order to achieve this objective and to make all the stakeholder aware of this programme, Programme Outcomes (POs) and Course Outcomes (COs) of the different subjects offered by the institution, have been stated and displayed in the college website. This enables all the stakeholder to access them as and when needed. It also enables students to make their informed choices based on the subject combination given by NEHU before they enrol in the institution. Moreover, hard copies of syllabi is available for references to the teachers and students. At the beginning sessions, Orientation Programmes are organized where faculty members introduce students to the semester system and explain about the different aspects of semester system. Students are also made aware of the prospects of the courses after they complete the Under-Graduate Course. The knowledge of the programme outcomes also help students pursue higher studies.

Attainment of Programme Outcomes (POs) and Course Outcome (COs) are evaluated by the institution

Every department has its own Programme Outcomes and Course Outcomes and the institution ensures that these POs and COs are achieved. However, for the attainment of these POs and COs, the institution follows the following methods which have been prescribed by its affiliating University:

Direct method:

- Internal Test: Internal Tests (15 marks) are conducted in every semester. Each department is responsible for setting the question papers following the pattern of external semester examinations. Out of two tests, the best one is considered.
- Assignment: One Assignment worth 10 Marks is provided for continuous assessment in each subject and students are required to submit the assignment within a stipulated time.
- External Examination: The External Examination is conducted as per the Schedule made by the University. The examination (Theory Programme) carries 75 marks. The institution measures the Programme Outcome and the Course Outcome based on the result of the End-Semester Examination published by the affiliating University.

Indirect Method:

- Feedbacks: Feedback is collected from students with an objective to understand the impact of

teaching-learning process.

- Extra-curricular Activities: Students participate in extracurricular activities such as NSS, NCC, Cultural Programme, Sports, Field Trip, etc. Their performance within and outside the college provides another manifestation of programme outcome.
- Higher Studies: Students pursuing higher studies provide another method to measure the attainment of POs and COs.
- Skill - Enhancement: The Skill-Enhancement programmes conducted in the college, acquaint students with applied aspects of these disciplines, allowing them to use the skills learnt to solve problems in real world.

The Programmes and activities conducted by different departments of the college, is related to the curriculum, which produce positive outcome in shaping and developing the overall personality of students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Pass percentage of Students during last five years

Response: 60.62

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
313	278	91	124	76

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
314	297	223	214	407

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.24

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

- The Entrepreneur and Vocational Cell have been constituted in the institution on 20th October 2022 with a plan to support students having innovative ideas to start their own business through different agencies.
- This cell has taken initiative to organise Skill Development Programmes for the students.
- In this regard, a proposal has been prepared to submit to the Prime Hub Meghalaya and the proposal is under scrutiny.
- The Prime Hub which was inaugurated by the Government of Meghalaya on 21st January 2020 envisions making entrepreneurship a preferred career choice for the youth and people of the state.
- Through this skill development programme, the students will be encouraged to explore alternative methods of employment and become job creators rather than mere job seekers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 10

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	2	0	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.03

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.08

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Williamnagar Government College has an active NSS and NCC Unit. The following Extension Activities are carried out in the last five years by the NCC and NSS Unit which are as follows:

NSS Extension Activities conducted:

- **Cleaning drive - 02-10-2019:** NSS Williamnagar Govt. College conducted cleaning drive cum plastic waste management free campaign around Williamnagar town. 137 NSS Volunteers participated.
- **Water Conservation Awareness Program Jal Shakti Abhiyan: 20-08-2019 :** On August 25th, 2019, to create awareness among students, and assess volunteers, Williamnagar Government College conducted a one day awareness program on water conservation and rainwater harvesting,

renovation of traditional and other water bodies and tanks under Jal Shakti Abhiyan, a flagship scheme of Government of India to conserve water.

- **Plantation drive: 20-08-2019:** NSS unit, Williamnagar Government College, along with other institutions around Williamnagar, carried out a plantation drive in Nokrek village, around 20 kilometres from Williamnagar town under Jal Shakti Abhiyan, a flagship scheme of Government of India to conserve water. 33 NSS volunteers participated in the said plantation of Drive.

NCC Extension Activities conducted:

- **Puneet Sagar Abhiyan- 1st April 2022:** The NCC Unit of Williamnagar Govt. College in collaboration with NCC Unit of Loyola College conducted Puneet Sagar campaign on the 1st April 2022. About 28 NCC cadets of Williamnagar Govt. College attended the campaign. The NCC Cadets conducted cleaning drive in Simsang river and sensitized the locals about the importance of plastic waste management.
- **Rashtriya Poshan Maah - 2022:** The NCC Unit of Williamnagar Government College organized an Outreach Programme on 'Poshan Maah' at Megapgre, Samanda, East Garo Hills on the 29th September 2022. The main aim of the programme was to disseminate knowledge about nutrients and implementation of healthy dietary habits as well as adopting healthy lifestyles among school going children, pregnant mothers, lactating women. 20 NCC Cadets participated in the Program.
- **Puneet Sagar Abhiyan - 1st April 2022:** The NCC Unit of Williamnagar Govt. College in collaboration with NCC Unit of Loyola College conducted the campaign on the 18th August 2022 in Williamnagar Govt. College. The cadets conducted cleaning drive on the banks of the river Simsang and sensitized the locals about the importance of plastic waste management.
- **Blood Donation Camp- 2022:** Blood donation camp was organized by Williamnagar Civil Hospital Blood Centre on 25th March 2022 and 8th April 2022. Three (3) NCC Cadets voluntarily donated blood in the Hospital.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

- The institution was declared winner of the District Green Champion for the year 2021-22. This award is accorded by Mahatma Gandhi National Council of Rural Education, Ministry of Education, Government of India. The award is a national recognition given to higher educational institutes for their exemplary work for taking initiatives to keep the campus green and clean, as well as for community services under the Swachhta Action Plan. The important frameworks for ranking included Water Management, Greenery Management, Waste Management, Sanitation,

Hygiene and Energy Management.

- The award was handed over by the Deputy Commissioner, East Garo Hills, Shri. Swapnil Tembe IAS to the Principal of Williamnagar Government College in his office chamber on the 4th April 2022.
- The institution has also received recognition and certificate from the Sports & Youth Affairs wing, Government of Meghalaya as the Partner Campus in recognition for support and contribution rendered towards the facilitation of Soft skills Training & Talent Identification Programme under ASPIRE MEGHALAYA.
- Mr Frisengbirth M Sangma, a NCC cadet (Men category) of the college has been awarded for a special achievement named 'Best Weapon Handling' in the month of September 2022 by 41 Meghalaya BN NCC, Shillong.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 10

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	4	1	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

- The college is located at the centre of Williamnagar town and can be easily reached from the surrounding districts and state through road transport.
- The campus is spread over large area of over 12.046 acres of land.
- Since the time of its establishment in the year 2000, the institution has started out in an “Assam type structure” belonging to the Education Department, Government of Meghalaya wherein another Assam type building was added with the fund received from the local MLA, Williamnagar. The Professors’ Common Room and one more Assam type building have also been constructed with the college development fund. The main campus has three Assam type buildings which are being used for Classrooms, Administrative Unit, Library, Professors’ Common Room, Boys and Girls Common Rooms, College Student’s Union Office, Examination Control Room, and College Office. One of the college buildings also includes the office of the IGNOU Study Centre and classrooms.
- In the year 2020 the Government of Meghalaya has sanctioned (vide Order No. EDN.188/2013/Pt/30 Dated Shillong, the 9th October, 2020) rupees twelve crores (12 crores) for constructing New College Building including Boys Hostel and Girls Hostel. The construction has started since 2021 and expecting to complete in the year 2023.
- The institution has been trying its best to provide IT facilities for its teaching and non-teaching staff, library staff, different cells, and the students. The college has placed one desktop computer with printer in the Professor’s Common Room for open use of faculty members; two desktops, one laptop and two printers with internet connection in Exam Control Room to facilitate smooth functioning of the examination related works both online and offline. One desktop, one laptop and a printer with internet connection have been provided to the College Library for maintenance of library management system. Four desktops, five laptops and two printers with internet connection have also been fitted in IQAC room to facilitate IQAC and its different units in the preparation for NAAC A&A. Two desktops and two printers, one Xerox machine are being used in College Office to deal with the official works of the institution. One desktop, one laptop and two printers are connected in Principal’s Office. Presently, the institution has two ICT enabled classrooms cum seminar hall for teaching-learning activities.
- The institution also has facility of Power Generator during electricity failure.
- The institution organizes various games and sports events, cultural activities and competitions during College Week and other days in order to promote talents and build up the confidence of the students.
- The institution has nine (9) classrooms for teaching-learning activities. However, only two rooms are being used both as ICT classrooms cum seminar hall. Though the existing classrooms in the college are not sufficient to provide effective teaching-learning activities, the institution is trying its level best to come up with more classrooms and ICT infrastructure in the coming years.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 4.43

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
10.74989	1.22194	4.71463	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource**4.2.1**

Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

A library is an integral part of an academic institution and serves the teaching-learning and research needs of the students and teachers. It forms the core of higher education and is the primary source for acquiring knowledge. It fulfills educational needs of students and teachers both arising directly from the curriculum and arising those from general needs; it supports the teaching staff in their needs for up-to-date materials required for their teaching role.

- Williamnagar Government College library has enough educational resources. The college has well-balanced collection of books as per the curriculum. It caters the needs of 1600 plus students enrolled in the college. The college library has two rooms which are allotted for books stacking and reading. It has a collection of books for six departments namely Economics, Education, English, Garo, History and Political Science. The college library is subscribed to various journals, magazine and newspapers.
- The institution is automated using integrated library management system (ILMS). Apart from textbooks, the library houses collection of reference books both subject and general references like dictionaries, encyclopedias, etc. Presently the library has a collection of 10902 books. Periodical journals and magazines have also been subscribed amounting to Rs 9922 in the year 2019- 2020 and Rs 14,075 in 2021-2022 respectively. With regards to E-resources, the college is not able to register to NLIST for accessing E-resources due to the temporary affiliation with NEHU. The institution however, is using free and open access journals and E- resources such as <https://ncert.nic.in/journals-and-periodicals.php> .
- All books in the library are classified per DDC 23rd edition. The college library is computerized and uses KOHA on Cloud for integrated library management system (ILMS). The college has automated its library with KOHA (V3, developed by Kalipo Communication, New Zealand) since 2021. As far as per-day library usage is concerned, the number of users visiting the library varies each day, thus the calculation of percentage of users has been calculated periodically on monthly basis and taken into account.
- Every year the institution is sanctioning funds to purchase required books for all its six departments. Text and reference books are also purchased for Environment Studies along with all other departments, Subscription of journals and periodicals for the entire library has been done.
- The library aims to bring books, students and teachers together under such conditions, which encourage reading for pleasure, self-discovery, personal growth and sharpening of intellectual curiosity.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

- In order to provide study resources to the students apart from the physical library, the institution is trying with great efforts to make ICT infrastructure available to the students as well as teachers

to facilitate teaching-learning activities.

- At present the college has two ICT classrooms cum seminar hall where LCD projector can be connected for teaching- learning activities and also to conduct seminars in the college. The existing classrooms are internet accessible and the institution provides free wi-fi access in the campus. The institution has a total of twelve (12) desktops, eight (8) laptops at present. Of these one desktop, one laptop and two printers in Principal's office. Two desktops and two printers in the College Office, one desktop in Professors' Common Room, two desktops, one laptop and two printers in Exam Committee Room, two desktops, one laptop and a printer in College Library and four desktops, five laptops and two printers for IQAC. Twelve (12) CCTV cameras are fixed in and around the campus with one monitor in Principal's Office. These resources are meant as tools to access and process information related to the works, safety and security of the institution and also to remain well informed in order to carry out the functions in an efficient and effective manner.
- IT is an essential part of learning and teaching process. Every student deserves the right to digital accessibility. The institution is striving towards establishing more IT facilities and ICT classrooms that will help the teaching-learning process as well as the management of the institution. The institution has the provision to access free internet with a bandwidth of 200 Mbps so that students and faculty members alike get maximum benefits

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 174

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 8

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 9.02**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
18.89609	4.21457	10.87753	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 17.7

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
639	80	48	0	235

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: B. 3 of the above

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

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5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 13.29

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
552	0	0	0	200

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression**5.2.1**

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 6.12

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	16	13	5	7

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
313	278	91	124	76

File Description**Document**

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Institutional data in the prescribed format

[View Document](#)**5.2.2**

Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description**Document**

Institutional data in the prescribed format

[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	4	5	4

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

WILLIAMNAGAR GOVERNMENT COLLEGE ALUMNI ASSOCIATION

The Williamnagar Government College Alumni Association was formed on 3rd November 2021. The Association was formed by the invitation of Alumni of the colleges where 50 members were present. Thus it was unanimously decided by the members present to form Alumni Association and name it as 'Williamnagar Government College Alumni Association'.

The Association shall have the office bearers of the Association shall consist of President, Vice-Presidents, General Secretary, Accountant, Treasurer, Auditor and other executive members.

The aims and objectives of the Association shall be:

1. To promote interaction amongst students and to serve as a link between the ongoing college students and the authorities of Williamnagar Government College (WGC).
2. To encourage, foster and promote close relations among the alumni themselves.
3. To guide and assist Alumni who have recently completed their courses of study at the Williamnagar Government College to keep them engaged in productive pursuits useful to the society.
4. To provide a forum for the Alumni for the exchange of ideas on academic, cultural and social issues of the day by organizing and coordinating reunion activities of the Alumni.
5. To conduct workshops, seminars and continued social education sessions and meetings for the purpose of promotion of social service.
6. To publish or assist in the publication of **The WILLIAMNAGAR GOVERNMENT COLLEGE ALUMNI ASSOCIATION** newsletter, books or journals by members by the said association.
7. To assist needy Williamnagar Government College students by contributing to their academic requirements such as books allowances and financial contribution to the most necessary circumstances.
8. To hold and organize periodical alumni meetings in the college premises.
9. To mobilize and generate resources and funds through subscription or membership fees to carry out the objectives of the Association in the best interest of the college.
10. To represent and participate in the conferences, seminars, Founder's day celebrations, cultural and sports activities organize by college authorities.

The term of the office bearer shall be of 3 year and in every 3 years there will be election for the selection of new office bearers.

Fund shall be raised by subscription of membership fees and donation. The fund collected from Alumni shall be utilised for the welfare of the college students.

The association was thus registered on **21st October 2022** under the Meghalaya Societies Registration Act, XII of 1983 as "**WILLIAMNAGAR GOVERNMENT COLLEGE ALUMNI ASSOCIATION**".

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

A. Vision: To foster intellectual growth and develop responsible citizens of the society.

Core Vision:

- To provide academic opportunity to the poor sections of students of the society.
- To provide leadership opportunity to the students at large.
- To provide employability to students.

B. Mission: To ensure educational, social and cultural values in the society.

Core Mission:

- To empower students with access, equity and quality in higher education.
- To provide value, skill and outcome- based education to students as envisaged in NEP 2020.
- To incorporate Meghalaya State Policy on Education 2018 and National Education Policy 2020.

C. Participation of Teachers in Decision making Bodies: The teachers play an important role in the development of the curriculum and implementation of the vision and mission of the college. In implementation of goals and objectives, teaching contents and students' assessment the teachers first plan and decide on the strategies and desired objectives to be followed before the academic session starts. The teachers are involved in decision making processes both in teaching and administrative activities. Teachers are also given the responsibilities in the specific areas of administration as in-charge/ CTO/ POs. Through the formation of these decision-making bodies, the teachers are able to contribute to the requirements and realization of the objectives and goals of the Institution.

D. The Institution practices decentralization and participative management: The Principal has decentralised his powers to the Heads of the different Departments in which the Heads are responsible to their own disciplinary units to achieve in terms of students performance and department wise performance, which can be given as under:

1. The Head of the Department make adjustments in the routine and allot the total number of classes, teaching assignments and evaluation in his/her department.

- 2.The Head of the Department convenes a Departmental meeting relating to academic session/programme.
- 3.The Head of Department in consultation with colleagues supervises the admission process of the new students, in paper setting, in evaluation, submission, record keeping and scrutinizing of Internal Assessment, and external exams.
- 4.The Head of the Department takes the initiative to plan the nature, pattern, and duration of remedial classes for the students of his/her department.
- 5.The Principal and the Heads of the Department along with teaching staffs of the Institution are involved in defining policies and procedures, framing guidelines, rules and regulations relating to admission, discipline, grievance, finance, examination etc.
- 6.The Head of the Department along with his/her colleague consistently monitor the students' progress by conducting class test at a regular interval.
- 7.The Head of the Department acts as the agent of the Principal and discharges his duty and responsibility in the smooth functioning of the academic and administrative process in the Institution.
- 8.Various committees are constituted to look into the different aspects of the college functioning.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Organizational structure of the institution including Advisory body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism.

- The Advisory Committee of the college constituted by the Governor of Meghalaya has thirteen members in all, comprising of Chairman, Vice Chairman, Secretary, Two Teachers Representative, E.E. PWD(Building), Williamnagar Division, E.E. PHE, Williamnagar Division, E.E.Me.CEL, Williamnagar Division, District Sports Officer, Two prominent local educationist/citizens, Two NEHU representatives.
- The Principal makes decisions under the directives from the Directorate of Higher & Technical Education, Government of Meghalaya, and in consultation with the Advisory Board. The Principal inducts the faculty to various committees and supervises teachers to carry out their duties for quality and effective administration of the college. Incorporation of all the committees

with the Heads of the Department, the IQAC coordinator, the office staff, and the Principal ensure the smooth functioning of the college.

- Various committees and cells are constituted by the Principal to assist him for the smooth and efficient management of activities of the college. The convenors along with the members are actively involved and perform their duties to ensure quality teaching learning and extra-curricular activities. The various activities involved in the different committees and cells also give the opportunity to the faculty and students to grow and develop in their respective fields.
- Service Rules, Procedures, Recruitment and Promotion Policies for the teaching staff in the college is implemented by the Directorate of Higher and Technical Education, in accordance with the provision of the rules and regulations as prescribed by the Government of Meghalaya.
- Grievance and Redressal Committee has been constituted in the college to look into the grievances of the students and to maintain a healthy and supportive atmosphere among students, faculty and management in the Institution. A complaint Box has also been set up for students to register their individual grievances and complaints.
- The strategic plan to apply for grants from the State Government for the development of the Institution has been one of the most fundamental steps taken and main focus of the Institution. The proposal and the fund applied for has been fulfilled and with the financial aid received from the Government some activities and programmes have been successfully implemented as outlined in the strategic plan.

Organogram of Williamnagar Government College

<https://wgwilliamnagar.edu.in/img/Organogram.jpg>

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2

Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has some welfare measures for both teaching and non-teaching staff in accordance with the Meghalaya Service Rule 2019:

Welfare measures for Teaching Staff: -

- Option to join New Pension Scheme (NPS)
- Help with facilitation of Reimbursement in Mediclaim
- Option to avail Maternity leave for female staff
- Casual Leaves, Earn Leaves, Medical advances, etc.

Welfare measures for Non-Teaching Staff: -

- Option to join New Pension Scheme (NPS)
- Help with facilitation of Reimbursement in Mediclaim
- Option to avail Maternity leave for female staff
- Casual Leaves, Earn Leaves, Medical Advancement, etc.

Performance Appraisal System for Teaching Staff

The institution follows the Performance Based Appraisal System (PBAS) as per UGC Regulations 2018, and approved by Govt of Meghalaya. At present, the following five teachers have qualified for Level 11 Assistant Professor.

1. Shri. Om Prakash Khadka, Department of Education
2. Shri. Albish K Sangma, Department of Political Science
3. Smt. Reviewlet Kharumnuid, Department of Education
4. Dr. Pyallie D Sangma, Department of Economics
5. Smt. Greashina R Marak, Department of Political Science

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**Response:** 2.86**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	4	0	0

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**6.3.3****Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years****Response:** 7.5**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	4	2	1	1

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	12	12

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

- Being a government college, mobilisation of funds is confined to the conduct of State Government . The Institution has utilized grants/funds received from the Government and Central Government Agencies (RUSA) for the student’s welfare programmes. Programmes such as Programmes on Soft Skill Training and Career Readiness, Remedial Classes, Soft Skill and Youth Employability, Workshop on Gender Sensitization have been organised to expand and enrich the students’ knowledge, to create awareness on the equality of gender and to improve their skills and creativity and employability.
- The institution conducted financial audit for the financial years 2019-2020, 2020-2021, 2021-2022 and 2022-2023, the reports of which are duly attached.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

As per the guidelines of the NAAC, the IQAC Steering Committee of Williamnagar Government College

was constituted on 5th April 2018 to ensure quality improvement in teaching learning, improvement of infrastructure, library, IT facilities, promote coordination and cooperation among students, departments, administration, evaluations and overall functioning of the college in the best interest of the students.

- **Regular meeting of Internal Quality Assurance Cells.**

IQAC holds meetings with the teaching staff to review the teaching learning processes, structures and methodologies.

- **Practice institutionalised as a result of IQAC initiatives.**

Workshop on *Gender Sensitization* was organised under Equity Initiative RUSA for students on 1st October 2019. The Vice Chairperson, State Commission for Women was invited to speak on the issue. The programme was organised to bring awareness about the rising crime against women and equality of gender which is of great concern in this present society.

- **The quality enhancement initiatives in the academic targeted for students' domains successfully implemented during the last five years are: -**

i. Soft Skill Training and Career Readiness

ii. Remedial Classes

iii. Soft Skills and Youth Employability

iv. Workshop on Gender Sensitisation

- **The quality enhancement initiatives in the administrative domains successfully implemented during the last five years: -**

1. The institution has pursued for the government for filling up vacant posts in all the departments.

2. Creation of new posts and appointment of more staff for both teaching and non-teaching sections.

3. Improvement and development of infrastructure.

4. Fund for the upgradation of the library.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: D. Any 1 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

- The institution promotes gender equity for the students of the college, as well as for the faculties and non-teaching staff. Therefore, adhering to this principle, the institution has organized a Gender Sensitization workshop on the 1st October, 2019 whereby, Madam Gamchi Timre R Marak and Shri. Om Prakash Khadka were the resource persons who addressed the topic on Gender Sensitization. Students were given the opportunity to interact with the resource persons with regards to the topic discussed. Students were also given awareness on various aspects of Gender Sensitization including Sexual harassment and other gender issues with the main objective of educating the students on gender related issues.
- The institution also provides facilities that would cater to the safety of female students and teachers. CCTV cameras have been installed in the buildings of the campus to ensure the safety and security of female students as well as for the female staff. Furthermore, a separate common room is provided for the female students of the institution.
- The Women Cell “Internal Committee against Sexual Harassment of Women at Work Place” was constituted on 8th March, 2021 to address issues pertaining to female students, as well as to encourage the college to adhere to principles of gender equality and safety.
- The college also celebrates Teacher’s Day every year to commemorate the birth anniversary of Dr. S. Radhakrishnan, a scholar and a teacher who valued education and strived to promote quality education by recognizing the role that teachers have in developing the students. The celebration highlights the importance of teachers in the society and encourages students to value their presence and the role that they play in their lives.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**

5.Disabled-friendly, barrier free environment**Response:** C. 2 of the above

File Description	Document
Upload supporting document	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

- The institution promotes equality in the context of gender and culture, as evident from the student population consisting of a large proportion of both men and women who are from diverse social groups of tribals and non-tribals. Being a government institution, the staffs and the students are encouraged to have equal respect for all cultures, region, linguistic and socio-economic diversities, thereby creating a community of unity in the institution.
- The college also conducts the annual college week event over the last five years, with the exception of 2020-2021 owing to the COVID-19 Pandemic. The programmes of the college week also include cultural activities, whereby students are encouraged to display their culture in the form of folk songs and cultural dance. The cultural programmes highlight the significance of culture in the growth and development of the students and also promote a sense of respect for each other's culture. Furthermore, on the 26th of November, 2020 the college commemorated the Foundation Stone Laying Ceremony of the New College Building through cultural dance by the students.
- The college has also conducted a Gender Sensitization Programme on the 1st October, 2019 to educate the students on Gender issues, creating an inclusive environment by acknowledging the

current issues faced by women in the society.

- The NCC Unit of the college has also participated in the “National Voluntary Blood Donation Day 2022” held on the 25th of March, 2022 at Civil Hospital, Williamnagar, East Garo Hills Meghalaya. Two Units of Blood were donated by two students of the NCC Unit of the college.
- The International Women’s Day was also celebrated on the 8th March, 2022 with the Theme “Gender Equality Today for a Sustainable Tomorrow.” The Programme highlighted the importance of acknowledging gender equality in the economic, social and political spheres as an integral part of development. Furthermore, women should be acknowledged and given credit as an integral part in sustainable development by bringing viable solutions to the prevailing environmental issues.
- The Institution also sensitizes the students, faculties and non-teaching staffs on National Constitutional obligations through the unfurling of the National Flag by the Principal every year on Republic Day, 26th January and on Independence Day, 15th August.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practices:

- **ICT enabled teaching-learning** (via WhatsApp, Google classroom)
- **Green Campus** (landscaping and tree plantation practices in the college)

Best Practice 1:

i. Title of the Practice:

ICT enabled teaching-learning.

ii. Objectives of the Practice:

Aim of ICT has been to help students and teachers communicate during pandemic and after, to impart knowledge, education, and make them competent and confident users to assist them in their daily lives. It is also supposed to prepare students for the world of tomorrow. It aims to help learners to have an open

and flexible mind. This prepares them to face inevitable future changes.

iii. The Context:

The global crisis of the COVID-19 virus has affected the education sector enormously. The Indian Education system like other also has experienced an irreversible learning crisis amid the pandemic. School closure across the country has affected everyone's learning experience. Pandemic has forced the education sector to shift to a virtual and blended mode of learning through WhatsApp and Google classroom. ICT has helped the sector to survive and adapt to the new ways of online learning and there has been a proactive approach from the college to utilize it to the maximum potential to reach every learner.

iv. The Practice:

To benefit from ICT, We have created departmental WhatsApp groups and also used Google Class Room through which we sent learning contents, information and related documents to students. This also helped collect exam application forms from the students and communicate with them and made it easier for the students to detect any anomalies faster and report at the earliest. In addition, ICTs have made teaching and learning interactive and collaborative instead of the traditional teacher- talking and students listening approach.

v. Evidence of Success:

Many of the information we shared reached our students and they responded positively. Timely circulation of information and response from the students also reduce mistakes to large extend especially related to exams.

Information and communication technology became an integral part of imparting education during the global pandemic. ICT tools improve the attitudes of pupils towards learning and it has a clear impact on their academic achievement. Comparison of their pass percentage clearly justified their academic improvement during the Pandemic.

Information and communication technology (ICT) unlocked wider opportunities even for teachers also. Teaching faculty as a whole really struggled to adopt online teaching methods using WhatsApp, Google class room, teach mint app to mention some, and ended up successfully in using ICT in communicating and imparting education to students. It also increases the determination of the teachers in completing instructional tasks with great effort

vi. Problems Encountered and Resources Required: Some of the challenges we faced in Adopting ICT are:

- **Limited accessibility and network connection-** Network strength and coverage were the first challenges we faced when adopting ICT. Some days we cannot connect properly with all the students while having online classes. With unclear or inaudible voices complaining by some section of students, it also distracts the rest of students attending online classes.
- **Limited technical support, lack of effective training:** WGC have less technical when it comes to Computer work. So in case of technical problem it really became difficult for the teaching staff to solve the problem in short time. Restriction of movement during pandemic even added more

difficulty in times of technical problem.

- **Problems with students sharing single Smartphone-** It was really a challenge for the teachers to deal with students sharing one Smartphone among two and more siblings in a family. In most cases, there was class of classes among ultimately leading one of them to give up their classes. There were few instances where students provide contact numbers of their neighbors or relatives finding it more to difficult to communicate with them.

Best Practice: 2

i. Title of the practice:

Green Campus

ii. Objectives of the practice:

The main objective of this practice is to give awareness for the students and to enable the students the habit of plantation. To protect and conserve ecological system and resources within the campus. It also helps to integrate environmental concerns into policies, plan and programmes for social development and outreach activities.

iii. The Context:

A Green Campus is a place where environment friendly practices and education combine to promote sustainable and eco- friendly in the campus. During lockdown it was difficult to organize face to face interaction programme. A green college campus is essential to create an ecologically sustainable base and also allows it to stand as an educational symbol that can be used to create awareness, knowledge and creativity in the community.

iv. The Practice:

The educational institution plays an important role in solving environmental challenges. The student, staff and teachers actively participated in the green campaign. Our college executed various programmes and activities. The activities like plastic waste free campaign cum cleaning drive were organized by college NSS unit. Tree plantation activities were also conducted by Ek Bharat Shreshtha Bharat (EBSB) on online to celebrate the World Environment Day. The Ong'telaigipa Environment Club was constituted to encourage the students, faculties and non – teaching staff of the institution to become aware of the environmental issues, preserving the environment and providing solutions to address such problems pertaining to the environment and the surroundings.

v. Evidence of Success:

The students and the college have become a part of the green campus. The concept of green campus campaign and environmentally friendly practices in the campus resulted in developing a clean and green campus. The college has also been awarded District Green Champion 2021-2022 under Mahatma Gandhi National Council of Rural Education.

vi. Problems Encountered and Resources Required:

During lockdown it was difficult to organize face to face interaction virtually. There were number of barriers in executing green campus campaign. It was a tedious task in banning plastic completely in the campus. Planting trees is also another problem because it is very difficult in getting saplings from the concern department. So, we need government funding from the concerned department.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

ADOPT-A-LAKE COMMUNITY OUTREACH PROGRAMME

- The institution is the only government college in the district of East Garo Hills; therefore, it offers Undergraduate Degree Course at a low fee structure, thus making education accessible to students from all sections of the society. Furthermore, the institution seeks to impart good values and practices to the students which would therefore create a community of youths who would bring changes in the community.
- Over the years, the college has strived to create awareness on issues pertaining to the environment by conducting tree plantation programmes and celebration of the World Environment Day annually. Every year, on the 5th of June, the World Environment Day is observed in the college through Tree Plantation activities to create awareness on conservation of the environment and the impacts of environmental issues on the community and the economy as a whole. This annual celebration has been put to the fore as a practice in the institution in order to maintain a green campus as well as to strive for changes in the entire district through awareness on the global impacts of pollution, deforestation and the consequences of climatic changes. The World Environment Day 2019 was observed in the college through a tree plantation activity, organized by the NSS Unit of the college. Furthermore, during the COVID-19 Pandemic, a Virtual Tree Plantation was encouraged for the faculties and the students to celebrate the World Environment Day 2020. The virtual tree plantation emphasized on the message that conserving the environment starts from our homes and would create a community of youths that are aware of the pressing environmental issues, finding solutions to conserve the environment through tree plantation and committing to sustainable practices in conserving the environment.
- In addition, the NSS Unit of the institution is integral in promoting environmental awareness among the students and had successfully organized a Plastic Free Campaign Programme on the 2nd of October, 2019. The Campaign addressed the pressing issues of the environment and

enabled the youths to understand the vital role that they play in conserving the environment through their daily actions. Furthermore, a cleaning drive was incorporated in the Campaign with active participation from the student community of the college. Thus, the Campaign created an awareness to the students and the community on the adverse effects of plastic waste in the environment and our responsibility in eradicating such wastes to conserve the environment around us.

- Furthermore, the Institution has constituted the ‘Ong’telaigipa’ Environmental Club to encourage the students, teaching and non-teaching staff to promote environmental awareness in the institution. It has also adopted a Green Campus and Environment Policy to promote a green campus conveying a message on environmental conservation in the district through practices such as proper disposal of wastes, green landscaping and awareness on pressing environmental issues which would enable the student community to be the change in the society. The institution has also been awarded the GREEN CAMPUS by the Mahatma Gandhi National Council of Rural Education (Swachh Campus) for 2021, which further drives the objectives of the college to maintain and conserve the environment around us.
- A distinctive practice adopted by the College is through the ‘Adopt-a-Lake’ Community Outreach Programme, whereby the Institution has adopted Memo Lake, maintained by the community of Bolkinggre, East Garo Hills district, Meghalaya. The Institution signed an MoU with the Nokma of Bolkinggre on the 14th September, 2022 stating that the Lake has been adopted as a Community Outreach Programme of the College for a period of 5 years. The Outreach Programme is an initiative that encourages the preservation, maintenance and appreciation for natural resources of the district. This Practice is distinctive because it is undertaken by the Institution which comprises of six Arts Department in the absence of a Science Stream.
- The Lake was adopted on the 7th of November, 2022 with an Inaugural Programme cum Cleaning drive at Memo Lake in the presence of Shri. A Ch Marak, MCS, Additional Deputy Commissioner, EGH District. Other invitees also included Smt. H. A. Sangma, Superintendent of Fisheries, EGH; Shri. K. O. Sangma, Fishery Officer, EGH; Shri. M. Marak, Tourist Officer, EGH; Shri. O. C. Sangma, President of Bolkinggre Village and Shri. P. K. Sangma, Nokma of Bolkinggre.
- The Practice has an impact on the community of Bolkinggre and the entire district of East Garo Hills by encouraging close-ties between students, faculties and the community. Furthermore, the Practice encourages student-teacher awareness on the pressing issues of the environment and promote the conservation of natural resources, including endemic flora and fauna. The Outreach Programme instills values for the students to play an integral role in the community, in regards to environmental preservation which is of utmost importance in this day and age. Students, are therefore given the opportunity to learn outside the classroom and also engage in social activities with the community members. Furthermore, by adopting Memo Lake, the Institution believes in reaching out and engaging with the community as a significant responsibility in Higher Education. Although, the Institution is comprised of only Arts Stream, the Outreach Programme outlines the plans of the Institution to thrust in the area of environmental preservation, given the rich biodiversity of the region. The Institution is committed to encourage changes in the community by incorporating eco-friendly practices in everyday life.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The College has two number of Buses for use of students and teachers.

The college also provides clean and safe drinking water to students, teachers, and others in the college by way of installing water filters with latest purification technology.

Strong Room has been in use for safe custody of valuables of the college including confidential papers and documents pertaining to examination.

The college has also been providing separate common room and toilet for girls

The institution is endowed with a large playground to facilitate various types of extra-curricular activities and programmes.

Concluding Remarks :

The youngest government college of the state of Meghalaya poised with a clean and green campus with its hardworking teaching and non-teaching staff strives to bring quality in its functioning. Limited manpower and infrastructure though pose challenges for the college, yet it has been providing best possible facilities for students to experience meaningful learning. With implementation of NEP 2020 underway, the college is looking forward to new heights and horizons of excellence on quality parameters.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.2.1	<p>Number of Add on /Certificate/Value added programs offered during the last five years</p> <p>Answer before DVV Verification : 1 Answer After DVV Verification :1</p>																																								
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of students admitted year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1392</td> <td>1124</td> <td>1120</td> <td>1051</td> <td>973</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>638</td> <td>417</td> <td>419</td> <td>486</td> <td>424</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1839</td> <td>1803</td> <td>1800</td> <td>1800</td> <td>1800</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>638</td> <td>600</td> <td>600</td> <td>600</td> <td>600</td> </tr> </tbody> </table> <p>Remark : as per the documents</p>	2021-22	2020-21	2019-20	2018-19	2017-18	1392	1124	1120	1051	973	2021-22	2020-21	2019-20	2018-19	2017-18	638	417	419	486	424	2021-22	2020-21	2019-20	2018-19	2017-18	1839	1803	1800	1800	1800	2021-22	2020-21	2019-20	2018-19	2017-18	638	600	600	600	600
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638	600	600	600	600																																					
2.1.2	<p>Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year - wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1392</td> <td>1124</td> <td>1120</td> <td>1051</td> <td>973</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>638</td> <td>600</td> <td>600</td> <td>600</td> <td>600</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	1392	1124	1120	1051	973	2021-22	2020-21	2019-20	2018-19	2017-18	638	600	600	600	600																				
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300	300	300	300	300
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2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1392	1124	1120	1051	973

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
300	300	300	300	300

Remark : As per document attached

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

2.4.1.1. Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
30	30	30	30	30

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
30	30	30	30	27

Remark : As per document attached

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
14	13	13	11	10

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	10	6	4	4

Remark : As per document attached

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	1	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	2	0	1

Remark : as per clarification of HEI

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	1	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0	0

3.4.3 *Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

6	0	5	1	0
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	4	1	0

Remark : as per clarification of HEI

3.5.1 **Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification : 2

Answer After DVV Verification :0

4.1.2 **Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)**

4.1.2.1. **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10.74989	3.52448	5.20703	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10.74989	1.22194	4.71463	0	0

Remark : as per the clarification data

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 3

Answer after DVV Verification: 8

Remark : as per the documents

5.1.1 **Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years**

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1286	80	48	0	237

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
639	80	48	0	235

Remark : as per clarification of HEI

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
24	12	6	19	9

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
13	16	13	5	7

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
314	297	223	214	407

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
313	278	91	124	76

Remark : as per clarification of HEI

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

0	0	28	28	28
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	4	5	4

Remark : as per the documents

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: B. Any 3 of the above

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9	7	3	1	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7	4	2	1	1

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	12	12

Remark : as per the documents

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 28 Answer after DVV Verification : 38</p>																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>30</td> <td>30</td> <td>30</td> <td>30</td> <td>26</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>29</td> <td>30</td> <td>30</td> <td>26</td> <td>25</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	30	30	30	30	26	2021-22	2020-21	2019-20	2018-19	2017-18	29	30	30	26	25
2021-22	2020-21	2019-20	2018-19	2017-18																	
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29	30	30	26	25																	