

**WILLIAMNAGAR GOVERNMENT COLLEGE
CHRONOLOGY OF INTERNAL QUALITY ASSURANCE CELL (IQAC)**



SL NO	DATE	IQAC ACTIVITIES	ACTION TAKEN
1	5-04-2018	Formation of IQAC Cell and appointment of Chairman, Coordinator, Joint Coordinator and Sub-Committee members	IQAC members and other Sub-committee members took charge of the Cell
2	08-05-2018	1 st Workshop organized by IQAC Cell to mobilize faculty members on NAAC A&A process with Dr S R Lyndem as the resource person.	Participant teachers have started learning about NAAC manuals.
3	15- 05- 2018	Meeting with Deputy Commissioner, East Garo Hills, Shri. Ram Kumar (IAS) and Chairman of Advisory Committee of WGC along with the faculties to discuss about the teaching and learning condition in the college in terms of quality, attendance of the teachers and students, problems faced by teachers and library facilities available in the college	Started attendance register of teachers and other quality measures
4	27- 08- 2019	IQAC meeting with the criteria convenors and members to discuss on the distribution of seven criterion-based work	Distributed the seven criteria-based work among the teachers
5	1-10-2019	Workshop on Gender Sensitization under Equity Initiative RUSA	The concerned committee initiates the programme
6	19-11-2019	2 nd Workshop organized by IQAC Cell for criteria convenors and members along with Dr. S.R. Lyndem, RUSA and NAAC Consultant as the resource person	Suggestions made by Dr. Lyndem to all criteria convenors and members were initiated and completed
7	9-03- 2020	NAAC meeting with Dr. Lyndem, RUSA and NAAC Consultant along with faculties to discuss on the up gradation of new Manual and latest SOP dated 13 th February 2020	Latest new Manual and SOP used for NAAC preparedness
8	12-03-2020	IQAC meeting with faculties to discuss on the distribution of criterion-based work	Assigned the criteria-based work among the faculty members
9	08-06-2020	Admission matters during pandemic.	Protocols issued by the Government of Meghalaya followed for online admission procedure
10	09-09-2020	Meeting on the Conduct of Internal Tests etc.	Conducted Internal Test for 2 nd and 4 th Semesters in the month of November
11	8-3-2021	Formation of committees and its members for the overall administration of the college	Various committee convenors and members took charge of their work


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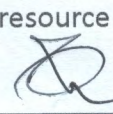
12	22-02-2022 to 24-02-2022	3 rd Workshop organized by IQAC Cell for the criterion members with Dr. Lyndem as the resource person	Undertaken the suggestions made by Dr. Lyndem to all criteria convenors and members
13	3-03-2022	IQAC meeting with faculties to discuss on the completion/ progression of criterion work	Undertaken the conduct of mentor-mentee meeting, formation of Alumni, utilization of ICT tools and identification of distinctiveness of college
14	30-03-2022	IQAC meeting for preparation of NAAC Assessment and Accreditation(A&A) and upcoming course of action	Maintenance of Departmental files, Academic Calendar, review meeting of IQAC, updating of Department profile
15	14-04-2022	IQAC meeting with the faculties to discuss on the implementation of Central Universities Entrance Test (CUET) in the college	Conducted CUET Workshop on 28 th April 2022 by college in collaboration with Seminar and Research Committee, WGC
16	28-04-2022	Workshop on Common University Entrance Test (CUET) organized by Williamnagar Government College, IQAC in collaboration with Seminar and Research Committee, WGC	Appointment of Dr. Cheri D. D. Sangma as Nodal Officer for CUET to address queries and issues of all concerned.
17	19-05-2022	IQAC meeting with Academic Council and NEP 2020 Committee to discuss on the tentative programme of NAAC Peer Team visit to the college and Institutional Preparedness for NEP 2020	Tentative Curriculum on Skill Enhancement Course for Semesters submitted to NEHU for necessary action
18	23-05-2022 24-05-2022	4 th NAAC Workshop organized by IQAC Cell for criteria members along with Dr. S.R. Lyndem, RUSA and NAAC Consultant as the resource person	Updated Faculty workload distribution, enrolment of the students, result of final year, best practice and Mentor-Mentee
19	25-05-2022	IQAC meeting with Academic Council and NEP 2020 Committee to discuss on tentative Framework for NEP 2020, Departmental Curriculum Framework, LOCF and Credit System	Preparation of Tentative Curriculum on Skill Enhancement Course for all Semesters by each Department
20	24-06-2022 25-06-2022	5 th NAAC Workshop organized by IQAC Cell for criteria convenors and members along with Dr. S.R. Lyndem, RUSA and NAAC Consultant as the resource person	Preparation of Teachers' and student's curriculum and feedback analysis in graph bar chart
21	24-08-2022	Meeting of IQAC, HODs and NEP 2020 Committee	Preparation of Outcome Based Education (OBE) for NEP by Departments
22	15-09-2022	IQAC meeting on progress of each Department	Preparation on Workload of Teachers & Lesson plan by teachers
23	27-09-2022	Meeting of IQAC, HODs and NEP 2020 Committee	Recording of Mentor-Mentee meetings in the Log Book


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24	19-10-2022 to 22-10-2022	6 th NAAC Workshop organized by IQAC Cell for criteria convenors and members along with Dr. Lyndem, RUSA and NAAC Consultant as the resource person	Acquired necessary changes on Feedback and suggestions given to the convenors and members
25	9- 11- 2022	Meeting on Institutional Development Plan (IDP) and NAAC preparation	The concerned committee initiates the Institutional Development Plan
26	5-12-2022 to 10-12-2022	7 th NAAC Preparation Workshop organized by IQAC for criteria convenors and members with Dr. S. R. Lyndem, RUSA-NAAC Consultant as the resource person	Preparation for IIQA and SSR submission is underway
27	13-12-2022	Meeting of IQAC with faculty members to discuss on SSS submission for college website and mobilizing students regarding SSS	Preparation for college website and mobilizing students for SSS is underway
28	28-12-2022	IIQA Submission to NAAC	Preparation for SSR started
29	01-03-2023 to 10-03-2023	8 th NAAC Preparation Workshop organized by IQAC for criteria convenors and members with Dr. S. R. Lyndem, RUSA-NAAC Consultant as the resource person	Preparation, uploading and submission of SSR underway
30	10-03-2023	SSR Submission to NAAC	Approval from NAAC awaited
31	05-04-2023	DVV Clarification Submission to NAAC	Clarification Acceptance awaited
32	11-04- 2023	IQAC meetingwith Teaching Facultyand Non-Teaching staff to discuss on the preparation for NAAC Peer Team Visit	Different committees were formed and assigned duties & responsibilities. Estimated budget was prepared for NAAC PTV.
33	21-04- 2023	IQAC meeting with the teaching faculty to discuss on preparation for NAAC Peer Team Visit	Estimated budget of various committees was submitted and approved.
34	30-05-2023	Pre-Qualification A&A	Preparation for NAAC PTV underway
35 ✓	31-05-2023	IQAC meeting with the Teaching Faculty to discuss on the proposed dates and preparation for NAAC Pear Team Visit	Three assessment dates for PTV were proposed and accepted.
36	28-06-2023	IQAC meeting with the Teaching Faculty and WGCSU	Urgent requirements of College for NAAC PTV like installation of SMART Board, purchase of new tables, chairs etc. for conference hall were acquired.
37	02-08-2023 to 10-08-2023	9 th NAAC IQAC Workshoporganized by IQAC Cell for Departments & criteria members along with Dr. Lyndem, RUSA and NAAC Consultant as the resource person	All the data, documents, report and requirements of all the criteria, Departments and various committees including RUSA,NSS,NCC,Exam Cell, Women Cell, and Environmental Club were reviewed.

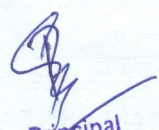

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38	21-10-2023	Review meeting of NAAC Accreditation	Felicitation of Dr. Lyndem, RUSA and NAAC Consultant for getting C Grade accreditation.
39	24-11-2023	IQAC meeting with teaching faculty to discuss on preparation for filing of AQAR	All the basic data/report and other requirements were submitted by each Department and committees.
40	6-12-2023	IQAC meeting on preparation of the college for AQAR	All the documents were examined and reviewed.




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