



**INTERNAL QUALITY ASSURANCE CELL (IQAC)
WILLIAMNAGAR GOVERNMENT COLLEGE
WILLIAMNAGAR, EAST GARO HILLS, MEGHALAYA**

Affiliated to North Eastern Hill University, Shillong, Meghalaya; Recognized u/s 2(f) of UGC Act of 1956
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Activities of Internal Quality Assurance Cell (IQAC), Williamnagar Government College.

Formation of IQAC Cell, Williamnagar Government College

| SL NO | DATE | IQAC ACTIVITIES | ACTION TAKEN |
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| 1. | 5-04-2018 | Formation of IQAC Cell and appointment of Chairman, Coordinator, Joint Coordinator and Sub-Committee members. | IQAC members and other Sub-committee members took charge of the Cell. |

1ST "NAAC WORKSHOP" Organized by the Internal Quality Assurance (IQAC) Cell, Williamnagar Government College, on 8-5-2018.

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| 2. | 08-05-2018 | 1st Workshop organized by IQAC Cell to mobilize faculty members on NAAC A&A process with Dr. S R Lyndem as the resource person. Dr. Samuel R. Lyndem, RUSA, NAAC consultant was the resource person for the workshop. His contact No.9436110344 (email id samuelyndem@yahoo.com) | Started formation of different committee relating to IQAC and resolution taken to organize more workshop in near future. |
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Photos of NAAC Workshop organized by IQAC, Cell



Meeting with Deputy Commissioner, with regard to teaching and library facilities in the college.

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| 3. | 15-05-2018 | Meeting with Deputy Commissioner, East Garo Hills, Shri. Ram Kumar (IAS) and Chairman of Advisory Committee of WGC along with the faculties to discuss about the teaching and learning condition in the college in terms of quality, attendance of the teachers and students, problems faced by teachers and library facilities available in the college. | IQAC, members meeting with criteria conveners Started attendance register of teachers and other quality measures. |
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IQAC, members meeting with criteria conveners.

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| 4. | 27-08-2019 | IQAC meeting with the criteria conveners and members to discuss on the distribution of seven criterion-based work. | Distributed the seven criteria-based work among the teachers. |
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Workshop on Gender Sensitization organized by RUSA, Cell under the aegis of IQAC, Williamnagar Government College.

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| 5. | 1-10-2019 | Workshop on Gender Sensitization under Equity Initiative, RUSA. It helped student's clear stereotypes and other negative attitudes concerning gender besides learning about rights of women against injustice in the society. Resource person was Smt. Gamchi Timre R Marak, Vice Chairperson, Meghalaya State Commission for Women. | The concerned committee initiates the programme |
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2nd "NAAC WORKSHOP" organized by IQAC Cell, Williamnagar Government College.

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| 6. | 19-11-2019 | 2nd Workshop organized by IQAC Cell, for criteria conveners and members along with Dr. S.R. Lyndem, RUSA and NAAC Consultant as the resource person. | Suggestions made by Dr. Lyndem to all criteria conveners and members were initiated and completed |
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Meeting with RUSA and NAAC Consultant of NAAC new manual.

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| 7. | 9-03-2020 | NAAC meeting with Dr. Lyndem, RUSA and NAAC Consultant along with faculties to discuss on the up gradation of new Manual and latest SOP dated 13th February 2020 | Latest new Manual and SOP used for NAAC preparedness |
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IQAC meeting with faculties with distribution of works

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| 8. | 12-03-2020 | IQAC meeting with faculties to discuss on the distribution of criterion-based work. | Assigned the criteria-based work among the faculty members. |
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IQAC meeting with the staff with regard to admission matter during pandemic

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| 9. | 08-06-2020 | Admission matters during pandemic. | Protocols issued by the Government of Meghalaya followed for online admission procedure. |
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Meeting with regard to conduct of Internal Test.

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| 10. | 09-09-2020 | Meeting on the Conduct of Internal Tests etc. | Conducted Internal Test for 2nd and 4th Semesters in the month of November |
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Formation of different committees.

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| 11. | 8-3-2021 | Formation of committees and its members for the overall administration of the college | Various committee conveners and members took charge of their work |
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3rd "NAAC WORKSHOP" organized by the IQAC, Cell, Williamnagar Government College

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| 12. | 22-02-2022 to 24-02-2022 | 3 rd Workshop organized by IQAC Cell for the criterion members with Dr. Lyndem as the resource person. | Undertaken the suggestions made by Dr. Lyndem to all criteria conveners and members. |
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Photo of 3rd NAAC Workshop, conducted by IQAC, Cell.



IQAC meeting with faculties

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| 13. | 3-03-2022 | IQAC meeting with faculties to discuss on the completion/ progression of criterion work. | Undertaken the conduct of mentor-mentee meeting, formation of Alumni, utilization of ICT tools and identification of distinctiveness of college. |
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IQAC meeting for NAAC Assessment and Accreditation

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| 14 | 30-03-2022 | IQAC meeting for preparation of NAAC Assessment and Accreditation (A&A) and upcoming course of action | Maintenance of Departmental files, Academic Calendar, review meeting of IQAC, updating of Department profile |
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IQAC meeting with faculties on implementation of CUET in the College.

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| 15 | 14-04-2022 | IQAC meeting with the faculties to discuss on the implementation of Central Universities Entrance Test (CUET) in the college. | Conducted CUET Workshop on 28th April 2022 by college in collaboration with Seminar and Research Committee, WGC |
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1st Workshop on CUET organized by IQAC Cell, Williamnagar Government College.

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| 16 | 28-04-2022 | 1 st Workshop on Common University Entrance Test (CUET) organized by Williamnagar Government College, IQAC in collaboration with Seminar and Research Committee, WGC | Appointment of Dr. Cherik D. D. Sangma as Nodal Officer for CUET to address queries and issues of all concerned. |
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IQAC meeting with Academic Council and NEP 2020 Committee.

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| 17 | 19-05-2022 | IQAC meeting with Academic Council and NEP 2020 Committee to discuss on the tentative programme of NAAC Peer Team visit to the college and Institutional Preparedness for NEP 2020 | Tentative Curriculum on Skill Enhancement Course for Semesters submitted to NEHU for necessary action |
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4th "NAAC Workshop" organized by IQAC Cell for Criteria members.

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| 18 | 23-05-2022 To 24-05-2022 | 4th NAAC Workshop organized by IQAC Cell for criteria members along with Dr. S. R. Lyndem, RUSA and NAAC Consultant as the resource person | Updated Faculty workload distribution, enrolment of the students, result of final year, best practice and Mentor-Mentee |
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IQAC meeting with NEP-2020 and Academic Council

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| 19. | 25-05-2022 | IQAC meeting with Academic Council and NEP 2020 Committee to discuss on tentative Framework for NEP 2020, Departmental Curriculum Framework, LOCF and Credit System. | Preparation of Tentative Curriculum on Skill Enhancement Course for all Semesters by each Department |
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5th "NAAC WORKSHOP" Organized by IQAC for Criteria Conveners.

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| 20. | 24-06-2022 to 25-06-2022 | 5th NAAC Workshop organized by IQAC Cell for criteria conveners and members along with Dr. S.R. Lyndem, RUSA and NAAC Consultant as the resource person | Preparation of Teachers' and student's curriculum and feedback analysis in graph bar chart |
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Meeting of IQAC, HoD and NEP-2020 Committee

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| 21. | 24-08-2022 | Meeting of IQAC, HODs and NEP 2020 Committee. | Preparation of Outcome Based Education (OBE) for NEP by Departments |
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IQAC meeting with departments

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| 22. | 15-09-2022 | IQAC meeting on progress of each Department. | Preparation on Workload of Teachers & Lesson plan by teachers. |
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Meeting of IQAC, HoD and NEP-2020 Committee

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| 23. | 27-09-2022 | Meeting of IQAC, HODs and NEP 2020 Committee | Recording of Mentor-Mentee meetings in the Log Book |
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6th "NAAC WORKSHOP" Organized by IQAC for Criteria Conveners

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| 24. | 19-10-2022 to 22-10-2022 | 6th NAAC Workshop organized by IQAC Cell for criteria conveners and members along with Dr. Lyndem, RUSA and NAAC Consultant as the resource person | Acquired necessary changes on Feedback and suggestions given to the conveners and members |
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Photos of 6th NAAC Workshop



Meeting on Institutional Development Plan

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| 25. | 9- 11- 2022 | Meeting on Institutional Development Plan (IDP) and NAAC preparation | The concerned committee initiates the Institutional Development Plan |
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7th "NAAC WORKSHOP" Organized by IQAC for Criteria Conveners.

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| 26. | 5-12-2022 to 9-12-2022 | 7th NAAC Preparation Workshop organized by IQAC for criteria conveners and members with Dr. S. R. Lyndem, RUSA-NAAC Consultant as the resource person | Preparation for IICA and SSR submission is underway |
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Meeting of IQAC with faculty members

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| 27. | 13-12-2022 | Meeting of IQAC with faculty members to discuss on SSS submission for college website and mobilizing students regarding SSS. | Preparation for college website and mobilizing students for SSS is underway. |
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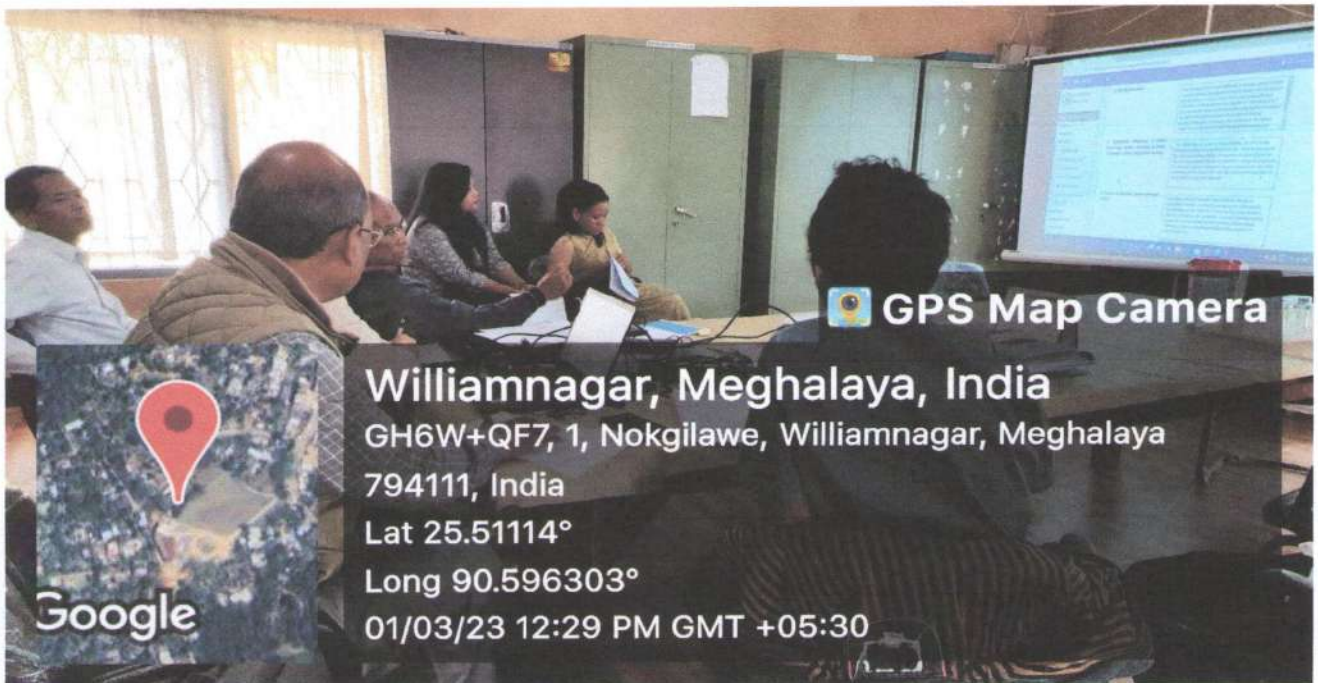
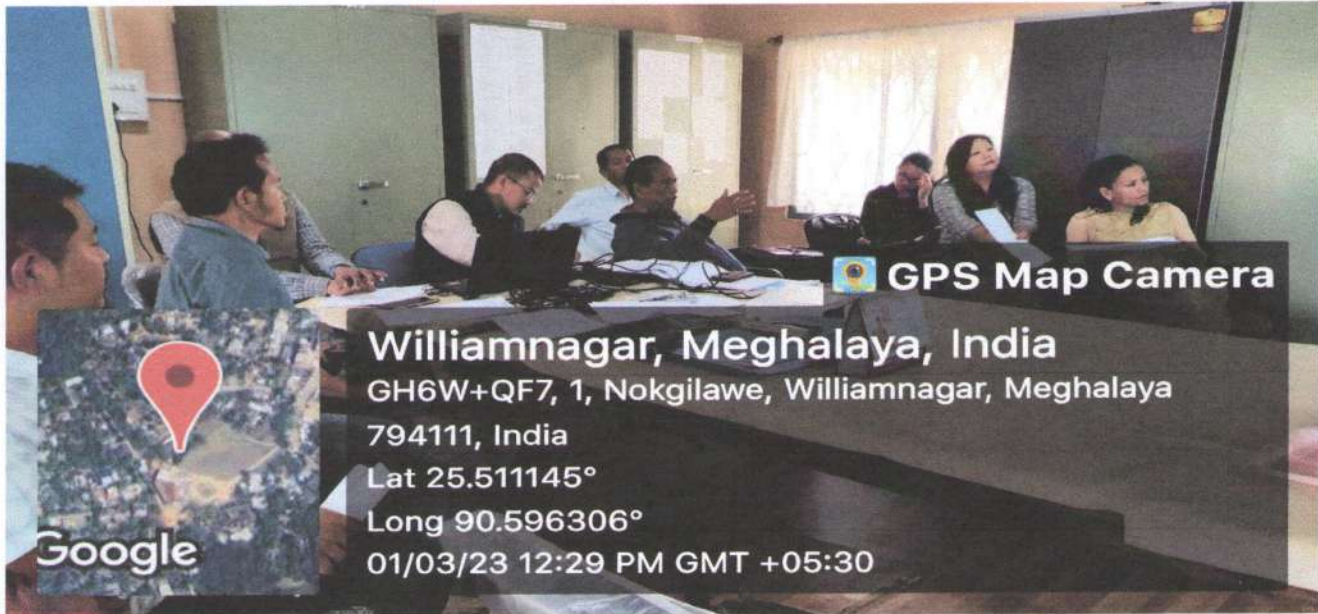
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8th "NAAC PREPARATION WORKSHOP" Organized by IQAC for Criteria's Convenors.

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| 28. | 01-03-2023 To 09-03-2023 | 8 th NAAC Preparation Workshop organized by IQAC for criteria convenors and members with Dr. S R Lyndem, RUSA-NAAC Consultant as the resource person. | Preparation, uploading and submission of SSR underway. |
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Photos of 8th NAAC Workshop conducted by IQAC, Cell




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